

# Top 10 Actions to Land a Job

I will:

- Achieve good grades.

Steps I can take to improve or maintain my grades:

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- Seek out help when I start to have trouble in a class. I can:

Talk to: \_\_\_\_\_

Get tutorial help from: \_\_\_\_\_

Use the following campus resources: \_\_\_\_\_

- Research potential employers in my desired career field.

Three top employers in my field are:

Company Name	Website
1.	
2.	
3.	

- Reach out to key faculty for help and advice about future jobs.

Professors who may be able to help me include:

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- Ask my family and friends to help me identify individuals working in my chosen field.

I should talk to:

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- Make appointments to talk to individuals working in my chosen field.

I will talk to:

Contact Name and Phone or Email	Appointment Details
1.	
2.	
3.	

- Get involved in preprofessional organizations associated with the career I want.

Appropriate organizations on campus or in my area include:

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- Start networking with individuals who can help me land a job.

People who could help me or places I could meet those people are:

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- Aggressively pursue potential internships.

Organizations I can contact about internships:

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- Take full advantage of the services offered by my college's career placement office:

I will sign up for the following career placement services:

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